



Families of Denison Montessori

Families of Denison Montessori (FDM) April 2018 General Meeting Minutes

Date, Time, and Location: April 17, 2018, 4:15-5:30pm, Denison Library

Meeting called to order by: Cristina Gonzales @ 4:15pm

Attendance: Kristen Kwasny, Caroline Robbins, Morada Peterson, Kacey Bennett, Laura Gilsdorf, Cristina Gonzales, Angela Robbins, Ana Petersen, Kris Green, Amanda Truesdale

Minutes: 03/13/18 meeting minutes were accepted and approved by the Executive Board.

Principal's Report: N/A

Officers' Reports

Co-Chair (s): given by Amanda Truesdale

***Butter Braids** due 4/20. Kacey Bennett has her freezer ready to store items. Tiffany Madsen will do sorting of orders when they arrive. Angela Robbins will bring her cooler to the school by 5/2. Orders can go home at Cinco celebration at school.

Co-Chair (s): given by Cristina Gonzales

*Kathryn Mattis had a reward system for staff who attended the Soiree on 4/14. Volunteers are needed to cover the classrooms of the winning staff from 12-1pm this coming Friday. Kathryn Mattis is buying lunch for those staff members. Laura Gilsdorf volunteered to help that day.

***Teacher Accounts** will be given the following funds from FDM approved by the board members.

Full Time Teachers: \$175 each x 18	= \$3,150.00
Part Time Teachers: \$87.50 each x 12	= \$1,050.00
Special: \$44 each x 1	= \$ 44.00
Special: \$105 each x 1	= \$ 105.00
Total FDM Teacher Accounts Deposits:	\$4,349.00

Treasurer: given by Kris Green

*March Financial Review – Excel spreadsheet of FDM financials were distributed to all attendees. Transactions were from 8/1/17 through 3/12/18 with an ending account balance of \$6,999.64.



Families of Denison Montessori

Committee Reports

Nomination/Election Committee: given by Kristen Kwasny

*Executive Board Election Ballot was distributed to all attendees. Since only one nomination was made per position, no election is needed. Kristen Kwasny did step down from her role of Recording Secretary and did not accept the nomination for Recording Secretary for next school year. Kristen made some recommendations of some people to fill the role and it was decided that Laura Gilsdorf will fill the role. All new members will start effective 5/1/18.

Butter Braid Fundraiser Committee: given by Cristina Gonzales

*Orders are due 4/20. Amanda Truesdale will enter all orders that following Monday. The orders are to arrive on 5/3 and Tiffany Madsen will sort them out. Ana Petersen offered to help.

World Down Syndrome Day Committee: given by Angela Robbins

*\$288.00 was raised and sent to RMDSA

Denison Soiree Committee: given by Kristen Kwasny & Laura Gilsdorf

*Kristen Kwasny shared the Total Sales Report she created and advised all that the event made a Net Profit of \$6,408.48. It was discussed that the school must submit a request for technology purchases to FDM and then FDM will either pay directly for items or issue payment to the school. FDM treasurer will keep a database tracking all income and expenses for this amount. There will still be some more income to report for this event from the sale of Denison Student Art that did not sell through auction. They will be displayed in the school for sale. Prices will be \$25 for unframed Art and \$50 for framed. The Soiree has received positive input and the committee is excited about hosting the 2nd Annual Soiree next year.

Roller City Committee: given by Caroline Robbins

*Event is 5/7. Roller city is creating flyer for us and will send soon.

Torres Fundraiser Committee: given by Cristina Gonzales

*Torres had sales of over \$1,200 for the event. Torres paid \$800.00 to FDM. Cristina wants a card send out. Amanda Truesdale has ordered a large card. Card will be placed in front of school so that people can sign and thank Torres.

Illegal Pete's Committee: given by Kristen Kwasny

*Kristen Kwasny asked by representative at Illegal Pete's when we were thinking of having the event, but she has yet to hear back. Last year it was a long process to setup.

Antonio Martinez Pickle Making Committee: given by Cristina Gonzales

*It was fun and awesome. Antonio would like to post pictures to his website and will be contacting Caroline for approval.



Families of Denison Montessori

CMAS Testing Snack Committee: given by Cristina Gonzales

*Received a few donations. Cristina Gonzales and Amanda Truesdale have made two purchases for snacks: \$203.34 & \$136. FDM did receive snacks from PTO Plus, but student feedback is that they don't like those ones. Note to FDM to not apply for those next year.

Teacher Appreciation Week Committee: given by Cristina Gonzales

*Cristina Gonzales reported she was working on a survey to distribute to teachers on what they would like to have that week. Morada Peterson & Laura Gilsdorf both recommended using Survey Monkey. Laura Gilsdorf offered to setup this evening and forward link to Cristina Gonzales so that we can get a response asap. A flyer would need to go out in Friday Folders a week from this Friday. Morada Peterson has a company that will do massages at \$1/minute. She is going to look into getting them at school for one day that week. Also, Kacey Bennett is going to reach out the person who did massages earlier in the school year to see if she will come back. The week is being planned as follows so far:

5/7

5/8: It's a small world theme international meal

5/9:

5/10: Sweet Treats

5/11:

Scholastic BOGO Fair Committee: given by Cristina Gonzales

*FDM will continue to run the book fairs at Denison instead of the planned handing over the Michael the librarian. The Buy One Get One fair will be on 5/3 & 5/4. There will be no online sales. The treasurer will need to get change for this event. The schedule for volunteers is as follows:

5/2: Set Up - Ana, Michael, Cristina, Amanda, Kacey

5/3: 8:15-11am shift - Ana, Laura

3:30-4:30pm shift - Kristen, Morada

5/4: 8:15-12pm shift - Angela, Ana

3:30-4:30pm shift - Kristen, Kacey

4:30 and on Take Down Shift - ?

Red Apple Recycle Committee: given by Morada Peterson

*Still has not been able to get ahold of anyone. Morada is going to send a letter to the address on their website.



Families of Denison Montessori

Unfinished (Old) Business

*PayPal account name change has still not happened. Kris Green has contacted PayPal four times with no actions to change the name on account. She will call again tomorrow.

*Jennifer Lowell Volunteers – at this time Jennifer does not need any volunteers from FDM on her art projects. She will reach out when/if needed.

*FDM Website Redesign – Morada Peterson would like all the login information so that she can begin work on enhancing the website for FDM. Cristina Gonzales stated she would get her in contact with Raulton Reichel for that information. Kristen Kwasny stated she would send any information that she had on that position. Morada asked members any input they had about the site and Ana Petersen liked having a button to click that would translate the page. This was something Morada stated she could do.

*Fundraiser Committee Meeting – Angela asked to setup a meeting to start planning the 2018/2019 FDM fundraisers. Meeting is set for 5/15 @ 4:15-5:30pm in the Denison Library.

New Business

*Caroline Robbins asked who organizes the end of year Volunteer Event at the school. It was noted that Kathryn and Kim organize that.

Next Meeting Agenda: Butter Braids Committee, Roller City Committee, Illegal Pete's Committee, CMAS Testing Snack Committee, Teacher Appreciation Week Committee, Scholastics BOGO Committee, Red Apple Recycle Committee, PayPal Account name change, FDM Website redesign.

Next Meeting is: May 5, 2018, 4:15-5:30pm, Denison Library
Fundraising Meeting: May 15, 2018, 4:15-5:30pm, Denison Library

Meeting Adjourned at: 5:30pm

Minutes compiled by: Kristen Kwasny – Recording Secretary

Attachments: [available upon request]

Excel Bank Transactions (8/1/17 – 3/12/18)

Executive Board Election Ballot

Executive Board History

2018/2019 Executive Board

Denison Soiree Total Sales Report



Families of Denison Montessori

FDM Event Calendar

September	<ul style="list-style-type: none"> *Spirit Week 9/18: Backwards Day, 9/19 Crazy Day, 9/20 Team Pride, 9/21 PJ Day, 9/22 Denison Pride *Restaurant Fundraiser - Garlic Knot 9/18
October	<ul style="list-style-type: none"> *Fall Festival 10/21
November	<ul style="list-style-type: none"> *Scholastic Book Fair 11/13-11/17 *Believe Fundraiser - Due 11/27
December	<ul style="list-style-type: none"> *Winter Staff Appreciation 12/18 Massages, 12/19 Lunch, 12/20 Cookie Swap *For Small Hands Promotion - Due 12/31/17
January	<ul style="list-style-type: none"> *Restaurant Fundraiser - Magill's 1/24
February	<ul style="list-style-type: none"> *Grandparents/Special Friends Day - 2/14
March	<ul style="list-style-type: none"> *World Down Syndrome Day - 3/21
April	<ul style="list-style-type: none"> *Restaurant Fundraiser - Illegal Pete's ???? *Butter Braids Fundraiser 4/20 *Denison Soirée - 4/14
May	<ul style="list-style-type: none"> *Teacher Appreciation Week 5/7-5/11 *Restaurant Fundraiser - Modern Market???? *Skate City 5/7 *Scholastic Book Fair BOGO 5/3 & 5/4